Agenda

BIGGS UNIFIED SCHOOL DISTRICT REGULAR MEETING OF THE BOARD OF TRUSTEES BOARD ROOM – 300 B Street

November 9, 2022 6:30 p.m. Closed Session 7:00 p.m. Estimated Open Session

District LCAP Goals

- Goal 1 Biggs Unified will provide conditions of learning that will develop College and Career Ready students. Priority 1, 2 and 7.
- Goal 2 Biggs Unified will plan programs, develop plans, and provide data from assessments that will maximize pupil outcomes. Priority 4 and
- ❖ Goal 3 Biggs Unified will promote students engagement and a school culture conducive to learning. Priority 3, 5 and 6.

OPEN SESSION

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES
- Pgs. 4-5 A. October 10, 2022 Special Meeting
- Pgs. 6-10 B. October 12, 2022 Regular Meeting

CLOSED SESSION

- Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
- 2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- 3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- 4. Litigation; Pursuant to Government Code Section 54956.9
- 5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

RECONVENE TO OPEN SESSION

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION
- 2. PARENT ASSOCIATIONS REPORTS
- 3. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS
- 4. STUDENT REPRESENTATIVE REPORTS
 - A. ASB
 - B. FFA

C. STUDENT RECOGNITION

5. PUBLIC COMMENT

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

- 6. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. Reports are limited to announcements or brief descriptions of individual activities)
 - A. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
 - B. HIGH SCHOOL PRINCIPAL'S REPORT:
 - C. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
 - D. SUPERINTENDENT'S REPORT:
 - E. BOARD MEMBER REPORTS:

7. CONSENT AGENDA

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- Pgs. 11-26 A. Approve PO / Vendor Report for September 8, 2022 November 2, 2022
- Pg. 27 B. Approve Inter-District Agreement Request(s) for the 2022-2023 school year.

8. ACTION ITEMS

A. Set Date of Board of Trustee Annual Organizational Meeting for December 14th, 2022

This is an annual requirement to schedule the organizational meeting. To follow Ed Code 35143 the meeting can't be before the 2^{nd} Friday in December for the organization meeting but if 1^{st} Interim is included must be before Dec. 15 for board approval & sent to BCOE.

- Pgs. 28-32 B. Approve BES and RES 6th Grade Students to attend Shady Creek Science Camp in Nevada City dates to be determined.
 - C. Approve Boys and Girls JV and Varsity teams to attend the overnight Portola Basketball Tournament dates to be determined.

9. PERSONNEL ACTION

- A. Revised Approval of Hiring Jennifer Walter (Agan) as a Multi Subject teacher, teaching First grade at Biggs Elementary School. She is being employed on a PIP (Provisional Internship Permit).
- B. Approve Hiring Allen Lee as walk-on Varsity Baseball Coach for the 2022/2023 season.
- C. Accept Resignation of Lorelle Mudd as Chief Business Officer effective November 30, 2022
- D. Approve Hiring Karen Sundberg as a long term sub Spanish teacher at Biggs High School effective November 14, 2022
- E. Accept resignation of Travis Smith as Grounds/Bus/Custodian effective October 31, 2022.
- F. Approve Hiring Travis Smith as Maintenance Worker / Bus Driver effective November 1, 2022.

- G. Accept resignation of Jimmy Janda as Light Maintenance/Custodial/Bus effective November 10, 2022.
- H. Accept David North's retirement from the Maintenance/Bus Driver position effective December 30, 2022
- I. Accept Monica North's retirement from the Bus Dispatcher/Bus Driver position effective December 30, 2022
- J. Approve Buster Callaway as a Walk-On Assistant Boys Basketball Coach for the 2022-2023 season.

10. INFORMATION ITEMS

Superintendent Kaelin reported out that for the last Quarter there have been no Williams Uniform Complaints against any school in the District.

11. FUTURE ITEMS FOR DISCUSSION

12. ADJOURNMENT

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

MINUTES – EXPULSION HEARING BIGGS UNIFIED SCHOOL DISTRICT SPECIAL MEETING OF THE BOARD OF TRUSTEES October 10, 2022

OPEN SESSION

CALL TO ORDER

President Phillips called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda as presented. MSCU (Navarro/Brown) 5/0

Navarro – Aye Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye

ROLL CALL

Present at hearing: Emily LaMoe, Facilitator

Doug Kaelin, High School Principal/Supt.

Student number 2022-23#2

Mother of student

Jonna Phillips, President of the Board Linda Brown, Vice President of the Board America Navarro, Clerk of the Board Kathryn Sheppard, Member of the Board Dennis Slusser, Member of the Board

CLOSED SESSION

Expulsion of Student Identified by Number 2022-23#2; Pursuant to Education Code 35146 and 48918

Closed Session was opened at 5:01 p.m.

Facilitator, Emily LaMoe read the script detailing the expulsion hearing process.

All members of the Board and parent were given a copy of the report. Principal Kaelin read his report of the incident and his recommendation for expulsion. The student and parent gave their response.

The student, parent and Principal were asked to leave the room so the Board could deliberate.

After a period of the Board deliberating, they returned to Open Session.

CLOSED SESSION ADJOURNED AT 7:01

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION: President Phillips announced action was taken in Closed Session. The Board voted unanimously.

Board member Kathryn Sheppard read the statement "It is the findings of the Biggs Unified School Board that sufficient evidence has been presented that warrant the student be expelled from the Biggs Unified School District for the remainder of the fall semester of the 2022-2023 school year. The Board is suspending the expulsion and is instructing the superintendent to allow the student to attend Independent Study and complete a behavior plan for the period of the expulsion. This is the Board's finding." The District will be in contact with the parent within ten (10) days to explain their rights and they can make a decision on where they want to go from there.

Expunged by order of the assembly at the October 12, 2022 regular Board meeting by unanimous vote.

PUBLIC COMMENT	: There was no public comment		
ADJOURNMENT:	Meeting adjourned at 7:02 p.m.		
MINUTES APPROVE	ED AND ADOPTED:		
Presiding P		 Date	-

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.

Minutes

BIGGS UNIFIED SCHOOL DISTRICT REGULAR MEETING OF THE BOARD OF TRUSTEES October 12, 2022

OPEN SESSION

CALL TO ORDER – President Phillips called the meeting to order at 6:33 p.m.

ROLL CALL - <u>Board members present</u>: Jonna Phillips, America Navarro, Kathryn Sheppard, Linda Brown and Dennis Slusser were present

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda as presented. MSCU (Sheppard/Slusser) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the regular Board meeting on Sept. 14, 2022 and the Special Board meeting on Sept. 20, 2022 as written. MSCU (Navarro/Slusser) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

The Board adjourned into Closed Session at 6:35 pm

CLOSED SESSION

- 1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
- 2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- 3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- 4. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- 5. Litigation; Pursuant to Government Code Sections 54956.9

Closed Session was adjourned at 7:15 pm and reconvened to Open Session.

<u>Staff Present</u>: Doug Kaelin, Superintendent; Donna Cyr, Admin. Assist. & HR Director; Loretta Long, Admin. Assist. & HR Director

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken in Closed Session.

PARENT ASSOCIATIONS REPORTS – RPA reminded everyone that the annual Spaghetti Feed will be November 5th.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

STUDENT REPORTS:

- A. ASB REPORT Marci Munanui, President, reported this is Homecoming week. The Powder Puff game was on Monday, Seniors/Freshmen won. The parade is on Friday and all classes are working on their floats. Friday crowning of the King & Queen and the dance will follow the game.
- B. FFA REPORT Ally Little and Mailey Seipert presented the FFA report. They let the board know there are 40 members. Had an officers meeting, attended Green Hand Leadership Conference, are attending a Floral competition in Redding and will attend Open & Closing Ceremony in Sacremento.

STUDENT AWARDS:

- A. Elementary Students Superintendent Kaelin announced the September Student of the Month winners. The students came up and received their award.
- B. High School Students Principal Kaelin announced the HS Wolverines of the Week for the weeks in September and October. He also announced that Perfect Attendance is going strong. He announced the September Student of the Month winners.

PUBLIC COMMENT: No public comments

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- PAWS had a color run today. Everyone had a great time
- UDL had their instructional rounds today and they will be debriefing next week.
- Just finishing up the trimester
- And sixth grade classes are fundraising for Shady Creek Science camp

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal/Superintendent Kaelin gave the report:

- Working on Homecoming activities.
- Purchasing new tools with the \$2500 CTE Grant award
- UDL instructional rounds at the HS will be next Tuesday and then debriefing on Thursday
- Working on the WASC report
- First quarter ends Friday
- Holding a FASFA meeting tonight

M/O/T/, FOOD SERVICE and SUPERINTENDENT'S REPORT:

Superintendent Kaelin gave the report:

- Fire Department Inspection new person did the inspection. Found minor things that needed attention. Nothing major.
- Interviews for HS Secretary/Attendance went well.
- Interviews for HS Varsity Baseball coach were this week
- New Board policies
- Training the new Admin. Asst., Loretta Long
- New Human Resources laws need reviewed

BOARD MEMBER REPORTS: Nothing from the Board

CONSENT AGENDA

The Board approved the Consent Agenda Item A. MSCU (Brown/Navarro) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

A. Inter-district Agreement Request(s) for the 2022 – 2023 school year

ACTION ITEMS

The Board approved Action Items A - D. MSCU (Slusser/Sheppard) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

- A. Approve 8 hour/day Secretary position at Biggs High School
- B. Approve LCAP Local Indicators
- C. Adopt the Following New or Updated Board Policies (BP), Admin. Regulations (AR) and Exhibits (E):

BP 4030- Personnel – Nondiscrimination in Employment - update

BP/AR 4118- Personnel – Dismissal/Suspension/Disciplinary Action - update

BP 4119.1/4219.1/4319.1- Personnel – Civil and Legal Rights - update

BP 4140/4240/4340 - Personnel -Bargaining Units - update

AR 4161.2/4261.2/4361.2 - Personnel - Personal Leave - update

AR 4161.5/4261.5/4361.5 - Personnel – Military Leave - update

BP 4216 - Personnel – Probationary/Permanent Status - update

BP/AR 4218 - Personnel - Dismissal/Suspension/Disciplinary Action - update

BP 4218.1 - Personnel – Dismissal/Suspension/Disciplinary Action (Merit System) - update

BP 6146.1 – Instruction – High School Graduation Requirements – update

AR 6146.1 – Instruction – High School Graduation Requirements – Delete

BP/AR 6146.1 - Instruction - Independent Study - update

BP 6164.2 – Instruction – Guidance/Counseling Services – update

BP/AR 6178 - Instruction - Career Technical Education - update

BP7110 - Facilities - Facilities Master Plan - update

BP/AR 7150 – Facilities – Site Selection and Development – update BB9100 – Board Bylaw – Organization - update

D. Approve Updated Safety Plans for Biggs Elementary School, Richvale Elementary School, and Biggs High School

PERSONNEL ACTION ITEMS

The Board approved Action Items A – F and H - L. MSCU (Slusser/Navarro) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

- A. Approve Hiring of Lindsey Hunter as a Substitute Teacher for the 2022/2023 school year
- B. Accept resignation of Loretta Long as BHS Secretary effective Sept. 30, 2022
- C. Approve hiring of Loretta Long as Human Resources Director/Administrative Asst. effective October 1, 2022
- D. Approve hiring Jimmy Janda as Bus Driver/Light Maint./Custodian/Grounds –RES effective 10/1/2022
- E. Approve hiring Jorge Castaneda as a nonpaid Assistant Boys Basketball coach for the 2022/2023 season.
- F. Approve Javier Solis as BES Lead Teacher/PBIS/Classroom Support for 2022/23 school year
- H. Accept request to be released from contract by Charity Holliman as teacher at Biggs Elementary effective upon hiring of qualified replacement.
- I. Accept resignation of Rochelle Jones as BHS Secretary/Attendance Clerk effective Sept. 30, 2022
- J. Approve hiring of Rochelle Jones as BHS Secretary effective October 1, 2022
- K. Approve Gina Stephens as Science Camp Teacher for the 2022/23 school year.
- L. Approve hiring Daysi Martinez Verdugo as Custodian/Light Maint./Grounds for BHS effective October 1, 2022

Member Dennis Slusser pulled Item 9G for discussion. All questions were answered.

The Board approved Action Item G. MSCU (Slusser/Brown) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

G. Approve Justine Speegle as School Site Council Coordinator for the 2022/23 school year.

INFORMATION ITEMS - no information items.

FUTURE ITEMS FOR DISCUSSION - none at this time

The Board adjourned into Closed Session at 7:46 pm

CLOSED SESSION

Closed Session was adjourned at 8:20 pm and reconvened to Open Session.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken in Closed Session.

Motion by Mrs. Sheppard: "I move to rescind action taken on October 10, 2022 in open session regarding student 2022-23#2 expulsion, be it reverted as a motion acted and loaded upon not requesting the intent of the Board". MSUC (Sheppard/Slusser) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

Motion by Mrs. Sheppare: "I move to expunge action taken on October 10, 2022 regarding expulsion of student 2022-23#2". MSCU (Sheppard/Navarro) 5/0

Brown – Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye

The Board adjourned into Closed Session at 8:30 pm

Closed Session was adjourned at 8:39 pm and reconvened to Open Session.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced an action was taken in Closed Session.

The Board voted unanimously on the following: "It is the findings of the Biggs Unified School Board that sufficient evidence has been presented that warrant student 2022-23#2 be expelled from the Biggs Unified School District for the remainder of the 2022-2023 school year. The Board is suspending the expulsion and is instructing the superintendent to allow the student to attend Independent Study for the fall semester. Upon completing a rehabilitation plan she then may be considered eligible for reenrollment for the spring semester at Biggs High School. This is the Board's finding."

The District will be in contact with the parent within ten (10) days to explain their rights and they can make a decision on where they want to go from there.

ADJOURNMENT - 8:40 p.m.

MINUTES APPROVED AND ADOPTED:		

Presiding President Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.

BIGGS UNIFIED SCHOOL DISTRICT

Meeting Date: November 9, 2022

Item Number:	7A
Item Title:	Approve AP Vendor Check Register and Purchase Order Listing
Presenter:	Moneek Graves, Fiscal Assistant
Attachment:	AP Vendor Check Register & Purchase Order Listing for September 8, 2022 through November 2, 2022
Item Type:	[X] Consent Agenda [] Action [] Report [] Work Session [] Other
Background/Commer	<u>nts</u> :
The AP Vendor Check	Register and Purchase Order totals are as attached.
Fiscal Impact:	
As indicated.	
Recommendation:	
Approve.	

Register 000390 - 09/0	18/2022			Bank Account COUNTY - US Ba
Number	Amount Status	Fund	Cancel Register Id	Payee
3005-237701	25.00 Printed	01		DAVID GARCIA (DAVID GARCI - Payee)
3005-237702	25.00 Printed	01		MARIA AYALA (MARIA AYALA - Payee)
3005-237703	115.88 Printed	01		SHOES FOR CREWS, LLC (SHOES FOR C - Payee)
3005-237704	25.00 Printed	01		VICTORIA PADILLA (VICTORIA PA - Payee)
3005-237705	51.75 Printed	01		Afzal, Fazila (001398 - Emp)
3005-237706	1,000.00 Printed	01		ACSA (100010/1)
3005-237707	249.42 Printed	01		ALHAMBRA SIERRA SPRINGS (100070/1)
3005-237708	1,227.10 Printed	01		Bramcove d.b.a. LEAP (100820/1)
3005-237709	10.31 Printed	01		BUTTE AUTO PARTS (100115/1)
3005-237710	232.51 Printed	01		BUTTES CENTER STATE P&S (100127/1)
3005-237711	12,015.16 Printed	01		CDW GOVERNMENT INC (100151/1)
3005-237712	355.00 Printed	01		CINTAS CORPORATION NO. 2 (100749/1)
3005-237713	431.10 Printed	01		GOPHER - NW5634 (100237/1)
3005-237714	1,323.00 Printed	01		GUIDED READERS.COM (100742/1)
3005-237715	2,352.50 Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-237716	847.05 Printed	01		KEN SEIPERT (100592/1)
3005-237717	3,830.11 Printed	01		LAKEVIEW PETROLEUM CO. (100304/2)
3005-237718	22.85 Printed	01		LES SCHWAB (100308/1)
3005-237719	167.99 Printed	01		Lexia Learning Systems (100816/1)
3005-237720	799.00 Printed	01		Mystery Science Inc (100675/1)
3005-237721	224.73 Printed	01		NORMAC (100353/2)
3005-237722	1,004.42 Printed	01		OFFICE DEPOT (100358/1)
3005-237723	1,859.09 Printed	13		PRO PACIFIC FRESH (100376/1)
3005-237724	1,309.07 Printed	01		RECOLOGY BUTTE COLUSA (100384/1)
3005-237725	647.88 Printed	01		RICHVALE SANITARY DISTRICT (100392/1)
3005-237726	7,678.27 Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-237727	1,500.00 Printed	25		Turf Tank (100822/1)
3005-237728	116.72 Printed	01		VERIZON WIRELESS (100467/1)

39,445.91 Number of Items 28 Totals for Register 000390

2023 FUND-OBJ Expense Summary / Register 000390			
01-4100	2,122.00		
01-4300	15,024.02		

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Page 1 of 2

2023 FUND-OBJ Expense Summary / Register 000390 (continued)

	, , , , , , , , , , , , , , , , , , ,	
01-4303	3,830.11	
01-5200	51.75	
01-5300	1,000.00	
01-5502	647.88	
01-5504	1,309.07	
01-5800	1,954.50	
01-5900	116.72	
01-9110*		26,056.05-
Totals for Fund 01	26,056.05	26,056.05-
13-4300	668.86	
13-4700	11,221.00	
13-9110*		11,889.86-
Totals for Fund 13	11,889.86	11,889.86-
25-4400	1,500.00	
25-9110*		1,500.00-
Totals for Fund 25	1,500.00	1,500.00-
Totals for Register 000390	39,445.91	39,445.91-
;		

^{*} denotes System Generated entry

Net Change to Cash 9110

39,445.91- Credit

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000391 - 09/	20/2022			Bank Account COUNTY - US Ba
Number	Amount Status	Fund	Cancel Register Id	Payee
3005-238645	25.00 Printed	01		ALEXIS WROTEN (ALEXIS WROT - Payee)
3005-238646	25.00 Printed	01		PEYTON DAKE (PEYTON DAKE - Payee)
3005-238647	260.74 Printed	01		Sormano, Vincent R (000063 - Emp)
3005-238648	266.53 Printed	01		Speegle, Justine A (000712 - Emp)
3005-238649	248.40 Printed	01		Robinson, Dawn E (000901 - Emp)
3005-238650	268.17 Printed	01		Solis, Javier J (001057 - Emp)
3005-238651	233.12 Printed	01		Morch, Casey Y (001100 - Emp)
3005-238652	268.62 Printed	01		Chavez, Mary E (001138 - Emp)
3005-238653	232.87 Printed	01		Garcia, Lauren N (001195 - Emp)
3005-238654	145.32 Printed	01		Strattard, John (001201 - Emp)
3005-238655	147.61 Printed	01		Ulrich, LaQuita (001238 - Emp)
3005-238656	135.69 Printed	01		Lair, Anne E (001382 - Emp)
3005-238657	291.52 Printed	01		Lee, Tyler (001436 - Emp)
3005-238658	740.00 Printed	01		ACCREDITING COMMISSION 4 SCHL WASC (100061/1)
3005-238659	58.24 Printed	01		PACIFIC STORAGE COMPANY AMERICAN MOBILE SHREDDING (100075/1)
3005-238660	756.08 Printed	01		AT&T (100086/1)
3005-238661	254.92 Printed	01		BUTTE AUTO PARTS (100115/1)
3005-238662	191.18 Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-238663	2.13 Printed	01		CENTURYLINK COMMUNICATIONS (100153/1)
3005-238664	72.00 Printed	01		CHICO RENT-A-FENCE (100158/1)
3005-238665	12,991.37 Printed	01		CITY OF BIGGS (100164/1)
3005-238666	251.88 Printed	01		Hillyard/sacramento (100255/2)
3005-238667	1,667.50 Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-238668	184.95 Printed	01		JACKSONS GLASS CO (100277/1)
3005-238669	300.00 Printed	73		JARED MUNANUI (100640/1)
3005-238670	29.86 Printed	01		MACS MARKET (100318/1)
3005-238671	260.00 Printed	01		MAX S DIESEL SERVICE (100324/1)
3005-238672	4,596.41 Printed	13		NORCAL FOOD EQUIPMENT (100354/1)
3005-238673	1,055.50 Printed	13		PRO PACIFIC FRESH (100376/1)
3005-238674	724.12 Printed	01		STERLING DEARMOND (100741/1)
3005-238675	4,260.66 Printed	13		SFS OF SACRAMENTO, INC (100443/2)

30,945.39 Number of Items 31 Totals for Register 000391

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Page 1 of 2

Register 000391 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2023 FUND-OBJ Expense Summary / Register 000391 (continued)

000391	Summary / Register (2023 FUND-OBJ Expense
	724.12	01-3701
	1,638.81	01-4300
	2,020.70	01-5200
	12,991.37	01-5502
	1,228.24	01-5800
	758.21	01-5900
19,362.46		01-9110*
	1.01	01-9580*
19,362.46	19,362.46	Totals for Fund 01
	434.42	13-4300
	6,549.24	13-4700
	4,299.27	13-6400
11,282.93		13-9110*
11,282.93	11,282.93	Totals for Fund 13
	300.00	73-5800
300.00		73-9110*
300.00	300.00	Totals for Fund 73
30,945.39	30,945.39	Totals for Register 000391

^{*} denotes System Generated entry

Net Change to Cash 9110

30,945.39- Credit

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000392 - 09/2	27/2022			Bank Account COUNTY - US Ba
Number	Amount Status	Fund	Cancel Register Id	Payee
3005-239100	25.00 Printed	01		Jordan Huff (Jordan Huff - Payee)
3005-239101	176.57 Printed	01		Robinson, Dawn E (000901 - Emp)
3005-239102	203.68 Printed	01		Esquivel, Esmeralda (001402 - Emp)
3005-239103	672.00 Printed	01		CA STATE DEPT OF JUSTICE ACCOUNTING OFFICE (100132/1)
3005-239104	310.88 Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-239105	49,198.80 Printed	01		CDW GOVERNMENT INC (100151/1)
3005-239106	696.61 Printed	13		DANIELSEN COMPANY (100182/1)
3005-239107	1,381.38 Printed	01		GOLD COUNTRY BANK CARD SERVICE CENTER (100235/1)
3005-239108	251.17 Printed	01		GRAINGER INC (100240/1)
3005-239109	386.74 Printed	01		HAYDEN FIRE PROTECTION (100253/1)
3005-239110	1,166.00 Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-239111	422.61 Printed	01		J C NELSON SUPPLY CO (100275/1)
3005-239112	3,600.00 Printed	01		KEN SEIPERT (100592/1)
3005-239113	5,030.37 Cancelled	01	AP10272022	LAKEVIEW PETROLEUM CO. (100304/2)
3005-239114	611.11 Printed	01		OFFICE DEPOT (100358/1)
3005-239115	3,634.87 Printed	01		PG&E (100369/1)
3005-239116	201.51 Printed	01		Pitney Bowes Inc (100371/2)
3005-239117	979.51 Printed	13		PRO PACIFIC FRESH (100376/1)
3005-239118	95.00 Printed	01		RIGHT WAY PEST CONTROL (100393/1)
3005-239119	3,704.88 Printed	13		SFS OF SACRAMENTO, INC (100443/2)

72.748.69	Number of Items	20	Totals for Register 000392

2023 FUND-OBJ Expense	Summary / Register (000392
01-1101	86.59	
01-4300	8,440.88	
01-4303	.00	.00
01-5200	203.68	
01-5503	3,634.87	
01-5600	110.36	
01-5800	657.50	
01-5807	672.00	
01-5808	95.00	
01-6500	100.00	
01-9110*		61,171.32-

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE ONLINE
Page 1 of 2

Register 000392 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

01-9510	47,170.44	
Totals for Fund 01	61,171.32	61,171.32-
13-4300	231.30	
13-4700	6,315.70	
13-9110*		6,547.00-
Totals for Fund 13	6,547.00	6,547.00-
Totals for Register 000392	67,718.32	67,718.32-

2023 FUND-OBJ Expense Summary / Register 000392 (continued)

Net Change to Cash 9110

67,718.32- Credit

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

^{*} denotes System Generated entry

Register 000393 - 10/0	06/2022			Bank Account COUNTY - US Ba
Number	Amount Status	Fund	Cancel Register Id	Payee
3005-240184	25.00 Printed	01		AUDRINA LOPEZ (AUDRINA LOP - Payee)
3005-240185	25.00 Printed	01		DIEGO TORRES SOLARES (DIEGO TORRE - Payee)
3005-240186	47.08 Printed	01		Strattard, John (001201 - Emp)
3005-240187	64.34 Printed	01		Graves, Moneek S (001383 - Emp)
3005-240188	378.74 Printed	01		ALHAMBRA SIERRA SPRINGS (100070/1)
3005-240189	1,201.89 Printed	01		ANDES POOL SUPPLY (100077/1)
3005-240190	95.05 Printed	01		BUTTE AUTO PARTS (100115/1)
3005-240191	85.49 Printed	01		BUTTES CENTER STATE P&S (100127/1)
3005-240192	645.71 Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-240193	12,037.50 Printed	01		Christy White Accountancy Corp (100815/1)
3005-240194	195.39 Printed	01		CLARK & SONS (100165/1)
3005-240195	1,884.16 Printed	13		DANIELSEN COMPANY (100182/1)
3005-240196	599.41 Printed	01		GOPHER - NW5634 (100237/1)
3005-240197	58.75 Printed	01		GRAINGER INC (100240/1)
3005-240198	162.99 Printed	01		HCI AUDIOMETRICS (100571/1)
3005-240199	122.70 Printed	01		HOUGHTON MIFFLIN HARCOURT PUB (100262/1)
3005-240200	1,118.00 Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-240201	1,923.06 Printed	01		J C NELSON SUPPLY CO (100275/1)
3005-240202	530.68 Printed	01		JACKSONS GLASS CO (100277/1)
3005-240203	250.00 Printed	01		ROCHELLE LAIRD (100302/1)
3005-240204	367.92 Printed	01		LAMINATING USA LLC (100305/1)
3005-240205	126.44 Printed	01		MJB SALES & SERVICE (100336/1)
3005-240206	147.25 Printed	01		NORMAC (100353/2)
3005-240207	907.64 Printed	01		North State Tire Co. Inc (100698/1)
3005-240208	2,330.30 Printed	13		PRO PACIFIC FRESH (100376/1)
3005-240209	262.50 Printed	01		STLR dba Ryland (100804/1)
3005-240210	6,232.71 Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-240211	501.72 Printed	01		TPX COMMUNICATIONS (100764/1)
3005-240212	10,000.00 Printed	25		Turf Tank (100822/1)
3005-240213	911.81 Printed	01		U S BANK OFFICE EQUIP FINANCE SERVICES (100458/1)
3005-240214	145.08 Printed	01		VERIZON WIRELESS (100467/1)

43,384.31 Number of Items 31 Totals for Register 000393

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Page 1 of 2

Register 000393 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2023 FUND-OBJ Expense Summary / Register 000393 (continued)

2023 FUND-OBJ Expense	2023 FUND-OBJ Expense Summary / Register 000393			
01-4300	7,035.96			
01-5606	911.81			
01-5800	1,216.24			
01-5804	12,037.50			
01-5900	646.80			
01-9110*		21,848.31-		
Totals for Fund 01	21,848.31	21,848.31-		
13-4300	906.04			
13-4700	10,629.96			
13-9110*		11,536.00-		
Totals for Fund 13	11,536.00	11,536.00-		
25-4400	10,000.00			
25-9110*		10,000.00-		
Totals for Fund 25	10,000.00	10,000.00-		
Totals for Register 000393	43,384.31	43,384.31		

^{*} denotes System Generated entry

Net Change to Cash 9110

43,384.31- Credit

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000394 - 10/	13/2022			Bank Account COUNTY - US Ba
Number	Amount Status	Fund	Cancel Register Id	Payee
3005-240839	25.00 Printed	01		CONNOR STEVENS (CONNOR STEV - Payee)
3005-240840	25.00 Printed	01		ISRAEL ESTRADA RIVERA (ISRAEL ESTR - Payee)
3005-240841	25.00 Printed	01		JADEN SAECHAO (JADEN SAECH - Payee)
3005-240842	314.50 Printed	01		Mudd, Lorelle L (001392 - Emp)
3005-240843	1,246.25 Printed	01		AT&T (100086/1)
3005-240844	97.44 Printed	01		BUCKMASTER OFFICE SOLUTIONS (100112/1)
3005-240845	12.86 Printed	01		BUTTE AUTO PARTS (100115/1)
3005-240846	347.44 Printed	01		BUTTE COUNTY TAX COLLECTOR (100126/1)
3005-240847	900.22 Printed	01		CA Department of Tax & Fee Ad (100762/1)
3005-240848	160.00 Printed	01		CA STATE DEPT OF JUSTICE ACCOUNTING OFFICE (100132/1)
3005-240849	57.28 Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-240850	192.03 Printed	01		CASCADE ATHLETIC SUPPLY (100149/1)
3005-240851	17,589.00 Printed	01		CDW GOVERNMENT INC (100151/1)
3005-240852	4.84 Printed	01		CENTURYLINK COMMUNICATIONS (100153/1)
3005-240853	72.00 Printed	01		CHICO RENT-A-FENCE (100158/1)
3005-240854	200.00 Printed	01		CHRISTENSEN TELECOMMUNICATIONS (100163/1)
3005-240855	1,500.00 Printed	01		Intrinsic Admin Corp (100795/2)
3005-240856	507.10 Printed	01		GOLD COUNTRY BANK CARD SERVICE CENTER (100235/1)
3005-240857	384.59 Printed	01		GRAINGER INC (100240/1)
3005-240858	135.21 Printed	01		GRIDLEY COUNTRY FORD (100242/1)
3005-240859	751.50 Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-240860	106.71 Printed	01		J C NELSON SUPPLY CO (100275/1)
3005-240861	789.13 Printed	01		JACKSONS GLASS CO (100277/1)
3005-240862	2,774.25 Printed	01		ROCHELLE LAIRD (100302/1)
3005-240863	2,049.65 Printed	01		LAKEVIEW PETROLEUM CO. (100304/2)
3005-240864	97.20 Printed	01		NORMAC (100353/2)
3005-240865	992.26 Printed	13		PRO PACIFIC FRESH (100376/1)
3005-240866	1,309.07 Printed	01		RECOLOGY BUTTE COLUSA (100384/1)
3005-240867	265.42 Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-240868	1,033.00 Printed	01		TEKK INTERNATIONAL INC (100445/1)
3005-240869	1,232.02 Printed	01		Wilson Language Training Corp (100786/1)

31 Totals for Register 000394

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Page 1 of 2

Number of Items

35,195.97

2023 FUND-OBJ Expense Summary / Register 000394 (continued)

2023 FUND-OBJ Expense	Summary / Register (000394
01-4300	23,512.92	
01-4303	2,049.65	
01-5200	314.50	
01-5504	1,309.07	
01-5606	97.44	
01-5800	2,170.77	
01-5805	1,500.00	
01-5807	160.00	
01-5900	1,251.09	
01-8660	8.96	
01-9110*		33,186.79-
01-9580	810.16	
01-9580*	2.23	
Totals for Fund 01	33,186.79	33,186.79
13-4300	72.13	
13-4700	1,937.05	
13-9110*		2,009.18-
Totals for Fund 13	2,009.18	2,009.18-
Totals for Register 000394	35,195.97	35,195.97

^{*} denotes System Generated entry

Net Change to Cash 9110

35,195.97- Credit

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000395 - 10/1	18/2022			Bank Account COUNTY - US Ban
Number	Amount Status	Fund	Cancel Register Id	Payee
3005-241241	300.00 Printed	73		JACKIE GONZALEZ (JACKIE GONZ - Payee)
3005-241242	464.50 Printed	01		Boyes, Stephen A (001054 - Emp)
3005-241243	95.00 Printed	01		ASBURY ENVIRONMENTAL SERVICES (100085/1)
3005-241244	762.84 Printed	01		Bramcove d.b.a. LEAP (100820/1)
3005-241245	15.81 Printed	01		BUTTE AUTO PARTS (100115/1)
3005-241246	12.25 Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-241247	3,426.20 Printed	01		CDW GOVERNMENT INC (100151/1)
3005-241248	16,300.91 Printed	01		CITY OF BIGGS (100164/1)
3005-241249	1,049.71 Printed	13		DANIELSEN COMPANY (100182/1)
3005-241250	3,060.00 Printed	01		William Leo Bunch Jr. (100825/1)
3005-241251	39.22 Printed	01		GRAINGER INC (100240/1)
3005-241252	409.50 Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-241253	38.05 Printed	01		MACS MARKET (100318/1)
3005-241254	3,143.42 Printed	13		NORCAL FOOD EQUIPMENT (100354/1)
3005-241255	725.76 Printed	01		OFFICE DEPOT (100358/1)
3005-241256	2,080.92 Printed	01		PG&E (100369/1)
3005-241257	95.00 Printed	01		RIGHT WAY PEST CONTROL (100393/1)
3005-241258	135.00 Printed	01		SUPERIOR REGION CATA Hugh Mooney, CDE (100440/1)
3005-241259	1,789.42 Printed	13		SFS OF SACRAMENTO, INC (100443/2)

33,943.51 Number of Items 19 Totals for Register 000395

2023 FUND-OBJ Expense	Summary / Register (000395
01-4300	4,257.29	
01-5200	599.50	
01-5502	16,300.91	
01-5503	2,080.92	
01-5800	3,917.84	
01-5808	95.00	
01-9110*		27,251.46-
Totals for Fund 01	27,251.46	27,251.46-
13-4300	722.90	
13-4700	2,525.73	
13-6400	3,143.42	
13-9110*		6,392.05-

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Page 1 of 2

Register 000395 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2023 FUND-OBJ Expense Summary / Register 000395 (continued)

Totals for Fund 13	6,392.05	6,392.05-
73-5800	300.00	
73-9110*		300.00-
Totals for Fund 73	300.00	300.00-
Totals for Register 000395	33,943.51	33,943.51-

^{*} denotes System Generated entry

Net Change to Cash 9110

33,943.51- Credit

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000396 - 10/2	27/2022			Bank Account COUNTY - US Ba
Number	Amount Status	Fund	Cancel Register Id	Payee
3005-242196	25.00 Printed	01		ADDIE SCOTT (ADDIE SCOTT - Payee)
3005-242197	25.00 Printed	01		EMMA BOWLES (EMMA BOWLES - Payee)
3005-242198	30.00 Printed	01		EMONYE JONES (EMONYE JONE - Payee)
3005-242199	962.93 Printed	01		BUTTE AUTO PARTS (100115/1)
3005-242200	259.72 Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-242201	451.92 Printed	01		CDW GOVERNMENT INC (100151/1)
3005-242202	2,244.82 Printed	13		DANIELSEN COMPANY (100182/1)
3005-242203	460.00 Printed	01		FORTUNA UNION HIGH SCHOOL ATTENTION: SANDY DALE (100494/1)
3005-242204	802.72 Printed	01		GOLD COUNTRY BANK CARD SERVICE CENTER (100235/1)
3005-242205	21,640.91 Printed	01		Highland Products Group (100824/1)
3005-242206	389.50 Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-242207	40.00 Printed	01		JACKSONS GLASS CO (100277/1)
3005-242208	483.20 Printed	01		MINASIAN MEITH ET AL (100335/1)
3005-242209	128.70 Printed	01		MJB SALES & SERVICE (100336/1)
3005-242210	176.95 Printed	01		NORCAL FOOD EQUIPMENT (100354/1)
3005-242211	807.09 Printed	13		PRO PACIFIC FRESH (100376/1)
3005-242212	773.86 Printed	01		PRO-ED (100586/1)
3005-242213	481.25 Printed	01		STLR dba Ryland (100804/1)
3005-242214	4,500.00 Printed	01		School Innovations & Achieveme nt (100811/1)
3005-242215	1,343.15 Printed	13		SFS OF SACRAMENTO, INC (100443/2)

36.026.72	Number of Items	20	Totals for Register 000396

2023 FUND-OBJ Expense Summary / Register 000396				
01-4300	25,157.71			
01-5200	460.00			
01-5300	40.00			
01-5800	5,071.25			
01-5802	483.20			
01-5807	30.00			
01-9110*		31,242.16-		
Totals for Fund 01	31,242.16	31,242.16-		
13-4300	291.55			
13-4700	4,493.01			

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE ONLINE
Page 1 of 2

ReqPay04a Check Register

Register 000396 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2023 FUND-OBJ Expense Summary / Register 000396 (continued)

13-9110* 4,784.56Totals for Fund 13 4,784.56 4,784.56Totals for Register 000396 36,026.72 36,026.72-

Net Change to Cash 9110

36,026.72- Credit

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 9/8/2022, Ending Check Date = 11/2/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

^{*} denotes System Generated entry

ReqPay04a Check Register

Register 000396 - Fund/Obj Expe	nse Summary	Bank Account COUNTY - US Bank
	2023 FUND-OBJ Expense Summary / Register 000396 (continued)	-
•		-

180 Totals for Org 006 - Biggs Unified School District

291,690.50

Selection

Number of Items

σ,

ONLINE Page 1 of 1

ESCAPE

BIGGS UNIFIED SCHOOL DISTRICT

Meeting Date: November 9, 2022

Item Number: 7B

Item Title: Inter-district Agreement Request(s)

Presenter: Doug Kaelin, Superintendent & Donna Cyr, Admin. Assistant/HR Officer

Attachment: None

Item Type: [X] Consent Agenda [] Action [] Report [] Work Session [] Other:

Background/Comments:

We have received the following interdistrict transfer requests. After reviewing each one with Board Policy and Administration Regulations 5117, we make the following recommendations.

202	22-2023 School Year	From:	To:	Action	New/Ongoing:
1.	(grade 11)	Biggs Unified	Live Oak	Release	Ongoing
2.	(grade 2)	Biggs Unified	Live Oak	Release	New

<u>Fiscal Impact:</u> We will have a loss of ADA for those outgoing transfer requests and an increase of ADA for those incoming transfer requests.

Recommendation: The Superintendent recommends action as indicated.

Biggs Unified School District Field Trip Request Approval Form

Proposed Activity: Shady Creek Science Cano
Proposed Activity: Shady Creek Science Camp Date of Request: 10 10/2022 school: Biggs Elementary School
Name of Staff Member/Position Making the Request: Gna Stephens - Science/oth grad Class, Grade or Organization Making the Request: 6th Grade - Shady Creek
Class, Grade or Organization Making the Request: 6th Grade - Shady Creek
Destination: Shady Creek
Number of Students Involved in this Activity: 40 Cost Per Student: \$1850.00
Funding Source: Fundraisers Cost to District: SIMOCO
Was Trip Budgeted: yes no
Adult Chaperones (including teachers):
Attach a list of all Adult Chaperones: Include name and cell telephone number (Reminder: All chaperones need fingerprint clearance before chaperoning a trip.)
Purpose and relationship of trip to class activities: Science Camp/ Creek Ecology
Earth Processes, Forest Ecology, Nature Investigation, Survival.
Educational Standard(s) to be realized through trip: MS-ESS2-1, MS-ESS3-3, MS-ESS2-4
Signature of Staff Member Making the Request:
x The Co
Date(s) of the Field Trip:

A complete itinerary of the trip including a breakdown of activities by hours, housing arrangements(s) including phone number(s) and address(es), and an explanation of the educational purpose(s) of this trip must be included with this request. The Field trip request form must be received by the principal 30 days prior to the trip. All out-of-state and overnight trips need Biggs Unified Board of Trustees approval. Out-of-state and overnight trips must be submitted one week prior to a regular Board meeting.

Cafeteria Information:
Will student miss scheduled lunch at school site: YES NO
Sack lunches needed: YES NO Number needed* *If trip is approved you will need to contact Cafeteria Director.
Travel Information All Means of Transportation (check all that apply):
Personal Car(s) Rental Vehicle(s) Charter Bus Air Bus(es) * Number Charter Bus
(School approval of this form signifies that proper car insurance documents are on file with the school.) *If trip is approved you will need to schedule a bus.
<u>Itinerary</u>
Departure: Biggs Elementary Return: Biggs Elementary Date: TBD Time: Date: TBB Time:
Date: TBD Time: Date: TBB Time:
Departure Location:Return Location:
A current roster of students must be submitted to the site office on the day of the trip prior to leaving the school.
Approved Denied Principal's Signature
Approved Denied Superintendent of Designee Signature
Board Approval Date: (For overnight/Out-of-State)

Lodging Arrangements (required for all overnight trips)

TBD Date(s):toCity:
Business name of Lodging: Shady Creek Outdoor School
Business name of Lodging: Shady Creek Outobor School Street Address: 18601 Pathfinder way. Wavada City, CA 9595
Phone Number: 530 - 822 - 2949
Please attach an activity breakdown for <u>each</u> day listing meal times/locations, practice times/locations, transit time, organized group events, and wake-up and bed times. Date: TBD
Time: Event: Location:
Side Note: Shedy Creek will accept Juniors + Senior as Counselors
They will already have a nurse on state but I do have a parent volunteer if needs

time, organized group events, and wake-up and bed times.							
Date:							
<u>Time:</u>	<u>Event:</u>			<u>Location:</u>			
		1.40-20-					

		And Annual Control of the Control of					
						,	

Please attach an activity breakdown for each day listing meal times/locations, practice times/locations, transit

Shady Creek Expense Report

Cost per student:

\$350.00

NEED from District at this time:

for deposit.

\$7,000.00

Total # of students Total Cost:

40*

\$14,000.00

* This is a combined number of students from BES and RES

RES will be able to provide funding for their 10 students.

Total cost for BES:

Amount request

\$10,500.00

If approved:

from PAWS:

\$125 off per student

\$225 This would be the amount per student

\$6,750.00

Total cost for BES: $225 \times 30 =$

\$1,851.00

Currently in Shady Creek Acct: Total need:

\$4,899.00

Fundraisers in progress:

Amount raised so far or projected

\$1,200

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\$2,900 projected

request \$10) (Send 10 letters to 10 family or friends 10 for 10

Snack Bar Friday Otis Spunkmeyer